

THE FEDERAL POLYTECHNIC, ADO-EKITI

(OFFICE OF THE REGISTRAR)

P.M.B. 5351, ADO, EKITI STATE, NIGERIA

www.fedpolyado.edu.ng

ADMISSION TO HIGHER NATIONAL DIPLOMA (MORNING, EVENING AND PART-TIME) PROGRAMMES FOR THE 2024/2025 ACADEMIC SESSION

Applications are invited from suitably qualified applicants for admission to Higher National Diploma Morning Programme as well as Evening and Part-Time (Six Semesters) Programmes for the 2024/2025 Academic Session leading to the award of Higher National Diploma in the underlisted programmes.

S/N	SCHOOLS	PROGRAMMES	OPTIONS
1.1	SCHOOL OF AGRICULTURE AND AGRICULTURAL TECHNOLOGY	a) Agricultural Technology b) Fisheries Technology	* Animal Production * Agricultural Extension and Management * Crop Production Nil
1.2	SCHOOL OF BUSINESS STUDIES	a) Accountancy b) Banking and Finance c) Business Administration and Management d) Marketing e) Office Technology and Management f) Procurement and Supply Chain Management	Nil
1.3	SCHOOL OF ENGINEERING	a) Agricultural and Bio-environmental Engineering Technology b) Civil Engineering Technology c) Electrical and Electronic Engineering Technology d) Mechanical Engineering Technology e) Minerals and Petroleum Resources Engineering Technology	* Farm Power and Machinery * Soil and Water * Post Harvest Nil * Power and Machines * Electronics and Telecomm. Engineering * Plant and Power Engineering * Manufacturing Engineering * Geological Engineering * Mineral Engineering * Mining Engineering * Petroleum Engineering
1.4	SCHOOL OF ENVIRONMENTAL STUDIES	a) Architectural Technology b) Building Technology c) Estate Management and Valuation d) Quantity Surveying e) Surveying and Geo-Informatics f) Urban and Regional Planning	Nil
1.5	SCHOOL OF SCIENCE AND COMPUTER STUDIES	a) Software and Web Development b) Networking and Cloud Computing c) Food Technology d) Glass and Ceramic Technology e) Statistics f) Science Laboratory Technology	Nil Nil Nil * Glass * Ceramic Nil * Applied Chemistry * Biochemistry * Microbiology * Physics with Electronics

2.0 ENTRY REQUIREMENTS

2.1 Applicants should possess:

(i) National Diploma (ND) with at least Lower Credit in the Course/Programme of choice and five (5) Credit in relevant subjects including English Language and Mathematics at the SSCE/NECO/GCE or relevant NABTEB O'Level Examinations in not more than two (2) sittings.

(ii) Any applicant with NABTEB (NTC) for Courses in the School of Engineering (SOE) and School of Agriculture and Agricultural Technology (SAAT), must in addition to the five (5) O'level subjects above possess a core subject from the Trade Related Area (TRA), and not Book Keeping, Commerce, Principles of Accounts, or Secretariat Studies etc. While applicants applying for Business related Courses can use NABTEB (NBC). For avoidance of doubt, NABTEB Business Certificate (NBC) and NABTEB General Education Certificate (NGC) are not accepted in the School of Engineering.

(iii) Applicants with NABTEB Technical Certificate (NTC) and NABTEB General Education Certificate (NGC) can also apply for courses in the School of Agriculture and Agricultural Technology, and School Science and Computer Studies.

(iv) Applicants are to possess their ND Result and IT Letter for uploading before applying

(v) Applicants are advised to visit the Polytechnic Website www.fedpolyado.edu.ng to avail themselves of the *requisite entry requirements* for the National Diploma (ND) of each programme that make them prima-facie qualified for the HND programmes.

2.2 A minimum of one (1) year or 12 Months post ND cognate work experience (Industrial Training) in addition to 2.1.

However, applicants with PASS grade at the National Diploma (ND) must have minimum of two (2) years or 24 Months post ND cognate work experience.

3.0 METHOD OF APPLICATION

Applicants seeking for admission to The Federal Polytechnic, Ado-Ekiti are required to complete the Institution's application form available on-line from Monday, 19th August, 2024.

4.0 ADMISSION FORM GUIDELINES

Application Form

(i) Applicants should visit the Polytechnic Website www.students.fedpolyado.edu.ng to generate and print application payment invoice.

(ii) Upon printing of invoice applicants can proceed to any bank of their choice alongside with the invoice generated and make payment of ₦15,500 only (Administrative charges inclusive) on the remita platform.

(iii) Applicants can also make payment with their debit

card (Master Card, Visa Card and Verve Card) following the instructions on the invoice generation page.

(iv) After payment, applicants should revisit the School Portal and fill their application form using the RRR number on the payment invoice (slip). The invoice and the RRR *must be in the Candidates' name*.

(v) Applicants should endeavor to upload their ND Result and IT Letter

(vi) Applicants should endeavour to print their acknowledgement slip after filling the application form.

5.0 SUBMISSION OF FORMS

Applicants are to please note that the application for admission which is online will close on Sunday, 29th September, 2024.

Applicants are advised to visit the Polytechnic website www.fedpolyado.edu.ng regularly for further detailed instructions on the on-line application as from Monday 2nd, September, 2024.

NOTE:

(i) *All HND Morning, Evening and Part-Time applicants will be required to sit for an aptitude test. This will be in the form of a Computer Based Test (CBT) which is meant to test the basics of National Diploma Syllabi. The CBT would include Test of English, General Paper, and areas of ND Specialization.*

(ii) *Applicants should also ensure that the transcripts of their Academic Records are forwarded directly by their former institutions to reach;*

The Registrar,
The Federal Polytechnic,
P.M.B. 5351, Ado-Ekiti.

not later than the closing date indicated above.

(iii) *The Polytechnic is not bound to process the application forms of applicants whose:*

(a) Transcripts are not received on due date or who submit them by hand;

(b) Forms are not properly completed and received after the closing date;

(c) National Diploma (ND) Statement of Result reads February 2024 or later, for applicants with grade of Lower Credit and above.

(d) National Diploma (ND) Statement of Result reads February 2023 or later, for applicants with grade of Pass.

(e) All applications with false details will be rejected.

Applicants are advised to carefully read through their forms before submission.