



FEDERAL UNIVERSITY OTUOKE
Bayelsa State, Nigeria

Office of the Registrar
(registrar@fuotuoke.edu.ng)

October 7, 2024

**INTERNAL AND EXTERNAL ADVERTISEMENT
FOR THE POSITION OF UNIVERSITY LIBRARIAN**

The Federal University Otuoke, Bayelsa State, hereby invites applications from suitably qualified candidates to fill the vacant position of the University Librarian.

THE CANDIDATE

1. Qualification and Experience:

Candidates for this post must:

- a. possess a Ph.D in Library Science;
- b. have evidence of scholarly publications related to Library/Information Science in reputable journals and books;
- c. have a minimum of **twelve (12) years** cognate experience in University Library;
- d. have spent **five (05) years** as a Deputy Librarian or its equivalent in the University System;
- e. be a member of Librarian Registration Council of Nigeria(LRCN) as well as the Nigerian Library Association(NLA);
- f. not be more than **sixty (60) years** on assumption of duty; and
- g. be ICT compliant.

2. The Candidate:

The candidate must possess sufficient evidence of continual scholarship and contribution to knowledge through publication in reputable peer reviewed outlets both within and outside the country. The appointment shall be for a single term of **five (05) years**.

Above all, the candidate must possess good managerial skills and competencies, including a clear understanding of the nature and dynamics of the intricacies in deploying information technologies as tools for the management of information collection in line with global best practices in contemporary university libraries.

3. Duties:

The University Librarian is a Principal Officer and head of the university's Library, and shall be responsible to the Vice-Chancellor for the overall administration of the University Library, its branches and extension and for providing services for the entire University Community.

4. Salary and Conditions of Service:

The salary and conditions of service of the University Librarian shall be as obtainable in Federal Universities and as determined from time to time by the Federal Government of Nigeria.

SUBMISSION OF APPLICATIONS

Interested candidates are requested to submit **fifteen (15)** type-written copies of their application letters and curriculum vitae in an envelope and addressed to the Registrar and Secretary to the Governing Council, Federal University Otuoke, Bayelsa State, not later than **six (06) weeks** from the date of this advertisement. The post applied for must be clearly written at the top right hand corner of the envelope.

The application must include academic and professional qualifications, birth certificate or statutory declaration of age, list of publications, where applicable, verifiable evidence of work experience and curriculum vitae that includes the following information:

1. Full Name
2. Post Desired
3. Date of Birth
4. Place of Birth
5. State of Origin
6. Nationality
7. Permanent Home Address
8. Current Postal Address
9. E-mail Address
10. Telephone number
11. Marital Status
12. Academic Qualifications (with dates)
13. Professional Qualifications (with dates)
14. Work Experience, general and specific experiences (with dates)
15. Extra Curricula activities

REFERENCE LETTERS

Candidates should request **three (03)** referees to send, under confidential cover, their independent report to the Registrar with full details of the applicant and the post applied for, not later than the closing date for this advertisement. The reference letter should be marked CONFIDENTIAL on the right hand corner of the envelope.

ELIGIBILITY FOR INTERVIEW

Only candidates who are shortlisted will be invited for interview.

APPLICATION CLOSING DATE

Closing date for submission of application is **six (06) weeks** from the date of the advertisement.

Signed
Mrs. Andabi B. Amangi-Edomo
Registrar