IGNATIUS AJURU UNIVERSITY OF EDUCATION

RUMUOLUMENI, PMB 5047
PORT HARCOURT

Office of the Registrar

IAUE/REG/153/VOL.II/149   26TH SEPTEMBER, 2022

<u>Commencement of 2022/2023 Admission Exercise and Activation of the JAMB Central Admission Processing System (CAPS)</u>

This is to notify candidates seeking admission into Ignatius Ajuru University of Education for the 2022/2023 academic session that the JAMB Central Admission Processing System (CAPS) have been activated for the admission exercise. This means that candidates can now closely monitor their admission status and easily know when they have been offered admission. We therefore advise candidates to closely monitor their admission status on JAMB CAPS.

To monitor your admission through CAPS, candidates are take the following 5 important steps:

1. **VERIFY YOUR O'LEVEL UPLOAD:**
   a. Log-in to their JAMB profile (https://www.jamb.org.ng/efacility_/)
   b. Click on 'Check Admission Status,
   c. Click on 'Access my CAPS'
   d. Click on 'My O'level result' to confirm if your O'level result is uploaded. If not visit any nearby accredited JAMB CBT Centre or Ignatius Ajuru University of Education ICT Centre to upload your O'level result. Admission cannot be processed for candidates whose O'level result status in CAPS indicate 'Awaiting Result'.

2. **KNOW WHEN YOU HAVE BEEN OFFERED ADMISSION:**
   Following the above instructions in 1 above, click on Admission Status to monitor your admission. This will enable you know when you have been recommended for admission or admission approved by JAMB. If you are recommended for admission and the admission is approved by JAMB, you can go ahead and accept your admission, print your admission letter and follow other directives from the University for Clearance (when clearance guidelines and requirements are

released). Details for clearance shall be released on the University website and other communication channels of the university.

3. **APPROVAL OF TRANSFER OF PROGRAMME:**
   In line with the CAPS implementation policy, the University will consider some students for transfer from the choice programme to another programme because of UTME and O'level combinations, therefore, following instructions 1-2 above, candidates are also expected to monitor their admission further by clicking the 'Transfer Approval' link to know if they are recommended for transfer to another program. You are required to either accept or reject this transfer consideration. If you accept, your first choice institution will be able to admit you in the new program. If you reject, you will remain in your preferred Course / Program. The program transfer will not be effected.

4. **CANDIDATES WITH AWAITING RESULT:**
   UTME candidates with O/level awaiting result should upload their results on JAMB portal and University portal respectively. Direct-entry candidates including JUPEB students should also upload their A'level and O'level results to avoid disqualification. This is to enable the screening officers in the University determine their qualifications for admission.

5. **HOW TO CHECK ADMISSION STATUS ON JAMB CAPS**
   - Visit: http://www.jamb.org.ng/efacility/login with your registered email address and password to access your dashboard.
   - After you have logged in, click on check admission status.
   - Input your JAMB registration number and click on Access My CAPS.
   - You will be redirected to a new page, where you click on admission status
   - Confirm if you have been recommended, offered admission or not.

Note: If you are using a phone, you may not see the option to check Admission Status on CAPS, Most phone users may only see the welcome message. The CAPS page shows only welcome because it requires you to use desktop mode to view the complete page. This is why the chrome browser is recommended if you are using a phone. All you need to do is go to Chrome option and choose request desktop site for the complete page to display.

(Signed)
K.H. Kue-Ikoro (Mrs.)
Registrar